

# DAVID FLOYD & ASSOCIATES, INC.

*A Property Management Company*

104 East Park Drive, Suite 320  
Brentwood, TN 37027

Office: (615) 297-2824 Fax: (615) 297-9340 Website: dfloydassoc.com

December 16, 2024

To: Chatham Pointe Homeowners

**Re: 2025 HOA Fee Notice (IMPORTANT)**

Dear Chatham Pointe Homeowners,

The annual HOA fee will be increasing to \$400 in 2025. The first installment of \$200 is due by February 15, 2024, and the second installment of \$200 is due by May 15, 2024.

*NOTE: There is a discounted lump-sum payment option to pay the entire year's HOA fee in a single payment of \$390 (rather than \$400) by March 31, 2025.*

The HOA fee payment options are listed below:

- 1. Payment via Mailed Check:** Homeowners may pay their HOA fees by mailing checks to Chatham Pointe HOA c/o David Floyd & Associates, Inc. PO Box 357 Commerce, GA 30529-0357. Please make sure that all checks are made payable to Chatham Pointe HOA and include your Chatham Pointe address in the memo section. A payment coupon should be included with each mailed check if possible (enclosed and available to print at ChathamPointeHOA.com).
- 2. Online Payment:** To pay your HOA fees online, go to [dfa1.cincwebaxis.com](http://dfa1.cincwebaxis.com) and sign in at the top of the screen. *[NOTE: You must register and be approved prior to signing in for the first time. Your account number is the same as your Chatham Pointe street address number.]* Once signed in, click on "Pay Fees" at the top of the screen. Select your desired payment method (eCheck or credit card), input your payment information, and click "Submit." Verify that your payment information is correct and click "Submit Payment." *Please note that the payment platform charges a \$2.99 processing fee for one-time eCheck payments and a 3.25% processing fee for credit card payments.*

If you have any questions, please email us at [ChathamPointeHOA1@gmail.com](mailto:ChathamPointeHOA1@gmail.com).

Kindest Regards,

**David Floyd & Associates, Inc.**

*Managing Agent for Chatham Pointe HOA*

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## *Payment Coupon*

Management Company Code: DFA1 (*David Floyd & Associates, Inc.*)

Homeowners Association Code: CP (*Chatham Pointe Homeowners Association, Inc.*)

Chatham Pointe Address: \_\_\_\_\_

Owner Name(s): \_\_\_\_\_

Total Amount Enclosed: \$ \_\_\_\_\_

*In case we need to contact you, please provide your contact info below:*

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

*Please mail check with payment coupon to:*

**Chatham Pointe Homeowners Association, Inc.**  
**c/o David Floyd & Associates, Inc.**  
**PO Box 357 Commerce, GA 30529-0357**